

BUILDING PERCEPTIONS INC. ©



September 5, 2017

Dear Parents and Guardians,

I am Ms. Palma, your child's English 10 instructor. Our class will mimic a workroom in an organization. All class functions will operate under the expectations of a workroom for an authentic experience preparing for the 21st Century Working world. In the coming two weeks, students will complete orientation to policies, procedures, rules, and expectations, and acquire all necessary resources. At the end of next week, we will take inventory of this parent letter (signed, returned), supplies, and student accounts.

Also in the coming two weeks, textbooks will be assigned, and then we'll be ready to dive in to an exploration of literature and writing with our resources in place. We will complete writing, reading, and grammar diagnostic tests to gauge current standing and identify areas for growth. There will be two projects to assess summer reading.

You may find our class website useful: www.buildingperception.com. The navigation toolbar runs along the top of the page. You'll find handouts, homework, and announcements. Utilizing the Parent site on HCS's website, you can access the gradebook. We encourage students to do the same. We will utilize Edmodo, an online educational social network similar to Facebook, but for class-related use. Students can access documents and announcements, seek assistance outside of class, and submit assignments electronically. Students need internet access for this 21st Century class. If you don't have access at home, please work with me to help make arrangements. We are fortunate enough to have computers in our classroom.

Please take some time to associate yourself with all your child will be exploring this year by reviewing the Building Percetion Employee Handbook (syllabus). Also, please sign below to verify you've received and read this letter and your child's syllabus, then cut off and send in the signature section with your child. Keep the letter for contact information. I look forward to joining you in helping your child reach his or her goals not just for this year, but for the future!

Sincerely,

Laura Joy Palma

Announcement: Company Competition!

- Each class will form its own department and compete for honors. Merits and demerits will be awarded and subtracted at a class level. For example, if a student makes an incredible contribution, his department will earn points. If a student acts out, his department will lose points. At the end of each quarter, the department with the most points will get a celebration!

Ms. Palma – English 10
 Phone: 848-2166 Room: CD23
 lpalma@hampton.k12.va.us
 www.buildingperception.com

Students, please cut on the dotted line and submit the signed portion. Your parent/guardian should keep the letter for contact info.

I have received and read Ms. Palmas' letter and have reviewed the syllabus. I agree to comply with and support Ms. Palma's policies.

Parent/Guardian of _____, in block _____.

Print Parent/Guardian name

Parent/Guardian Signature

Student Signature: _____

Date: _____

Best emergency contact phone number for parent/guardian: _____