

Name: _____

Date: _____ Department: _____

Meet _____!

Jot down some notes to prepare for possible interview questions.

What are your long-range goals and objectives? (ex. raise a family, sing professionally...)

What are your short-range goals and objectives? (ex. get a raise at work, graduate)

How do you plan to achieve your career goals?

How do you think a friend or teacher who knows you well would describe you?

What are your strengths, weaknesses, and interests?

Describe a situation in which you had to work with a difficult person (another student, co-worker, customer, supervisor, etc.). How did you handle the situation? Is there anything you would have done differently in hindsight?

How do you determine or evaluate success?

In what ways can you contribute to the company? (ex. Computer proficiency, good editing skills, speak French)
